

Online Registration - CARHA Hockey

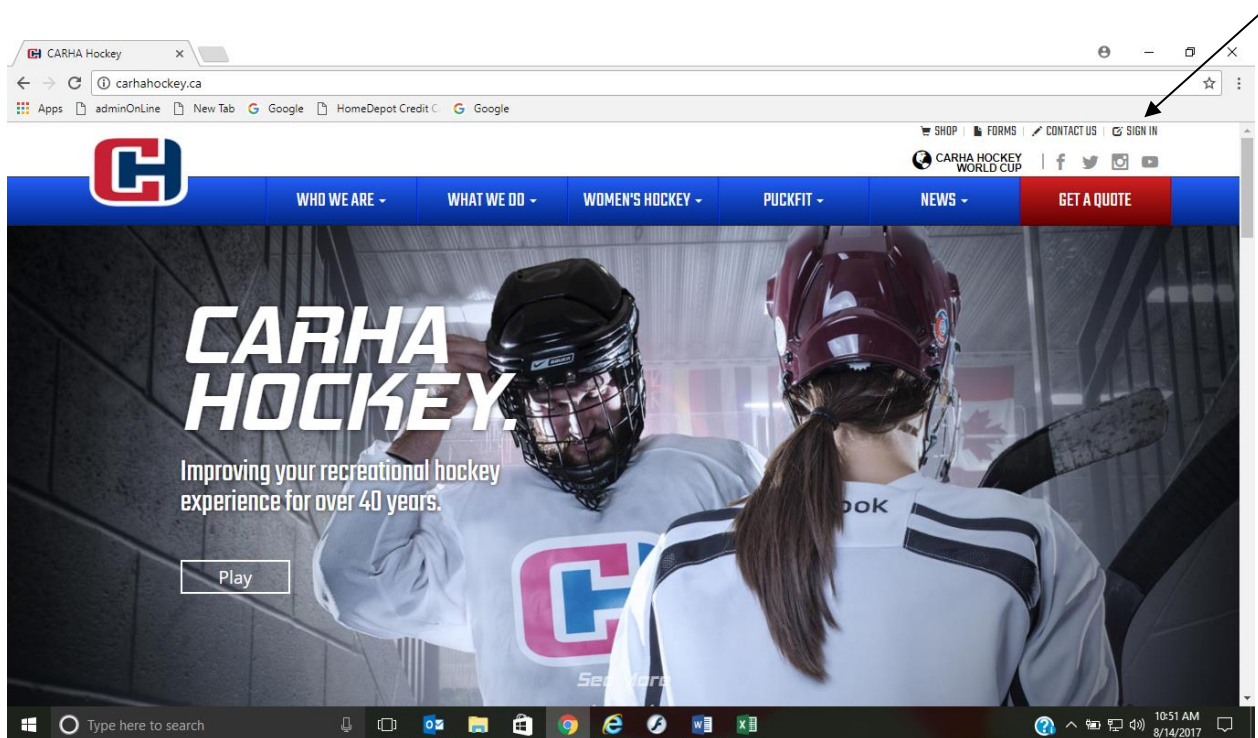
[2017/2018 Season](#)

Welcome to CARHA Hockey's online registration. Below you will find the necessary steps to open our online system and get your team or league registered.

If you require assistance, please contact our office at hockey@carhahockey.ca or 1-800-267-1854. We will be pleased to be of service.

Please refer to the last page of this attachment for tips and hints.

Please visit www.carhahockey.ca, the first screen below is the initial screen. Please choose "SIGN IN" to get you started.

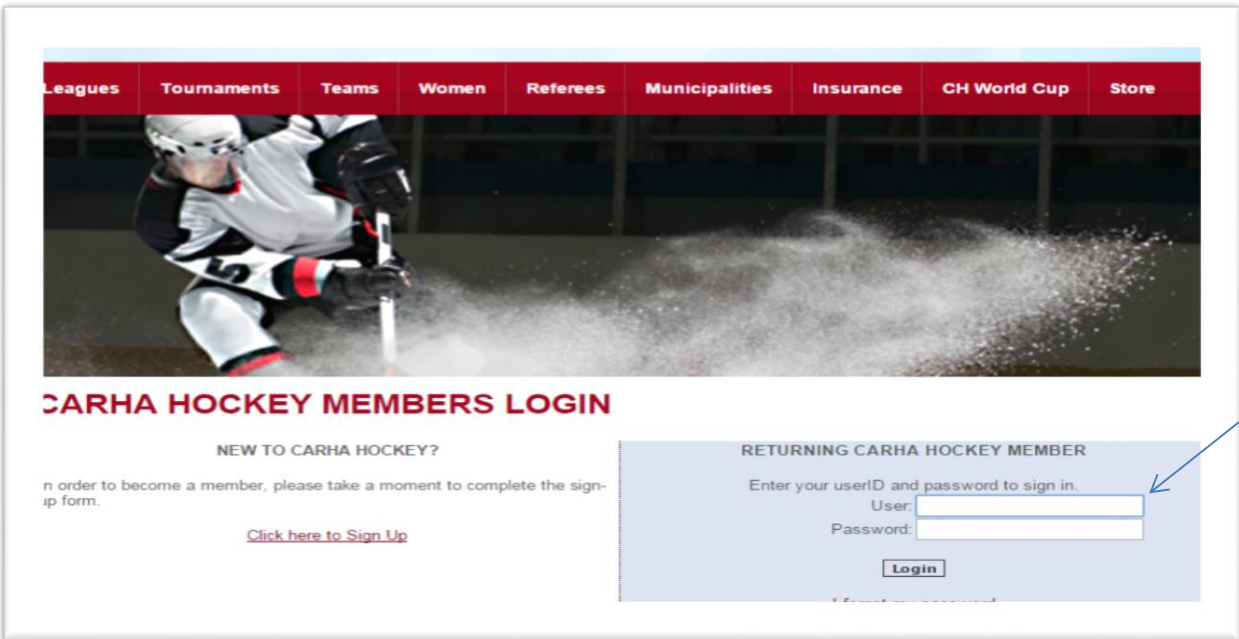


Please enter your User ID and Password below to access your league/team registration. **This is not case sensitive.**

Example:

User ID: 90-00125634

Password: BENTLEY5546



Leagues Tournaments Teams Women Referees Municipalities Insurance CH World Cup Store

CARHA HOCKEY MEMBERS LOGIN

NEW TO CARHA HOCKEY?

In order to become a member, please take a moment to complete the sign-up form.

[Click here to Sign Up](#)

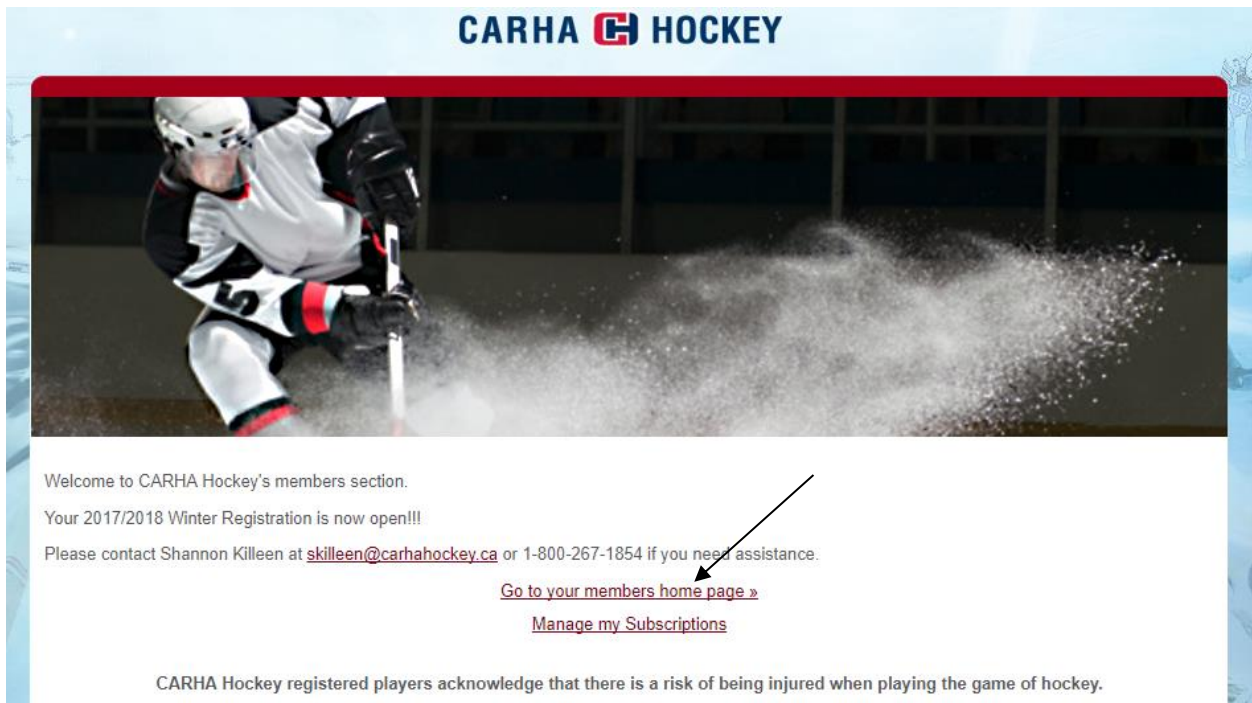
RETURNING CARHA HOCKEY MEMBER

Enter your userID and password to sign in.

User:

Password:

The below shot welcomes you to the site and provides contact information should you encounter any issues. Please select 'Go to your members home page'.



CARHA HOCKEY

Welcome to CARHA Hockey's members section.

Your 2017/2018 Winter Registration is now open!!!

Please contact Shannon Killeen at skilleen@carhahockey.ca or 1-800-267-1854 if you need assistance.

[Go to your members home page »](#)

[Manage my Subscriptions](#)

CARHA Hockey registered players acknowledge that there is a risk of being injured when playing the game of hockey.

You are now at your league/team Members Home Page. This page will address you (the main contact) and provide a list of teams/leagues/associations that you are responsible for. This particular screen also gives you the option of viewing other reports which detail your rosters and scheduling. In the below example, the main contact is responsible for one league only. Therefore, he would click 'Winter Registration 2017/18' to bring him to the next screen.

CARHA HOCKEY

Members Home page...

Welcome DAVE WILLIAMS
[Manage my Subscriptions](#) [LOGOUT](#)

| Leagues | Online Tools | Reports |
|---|--|---|
| <i>Details</i> GREATER VANCOUVER OLDTIMERS HOCKEY ASSOCIATION Contact Type: LC Season: 2016 ID: 20-00000027 | <i>Online Tools</i> Winter Registration 2017/18 E-Learning - Referee Modules Click here to enter course library | <i>Reports</i> 1. Full League Report 2. League Scheduler Template |

Next screen asks you to choose which item you would like to work on and move it to the 'Current Open' section (by clicking the >>). This allows you to open only the necessary teams/leagues or associations. The legend at the bottom indicates the status of your team/league/association.

Dashboard - Main Menu

Welcome to CARHA Hockey's Online Registration!

To Begin your online registration, select your League, Team or Ref. Association from the lists on the left and click the ">>" button to open it for processing; then click the **"Continue >>"** button to begin.

If you are resuming from a previous time/date, click the **"Continue >>"** button to bring you back to where you left off.

My Leagues: (Select a League)
 GREATER VANCOUVER OLDTIMERS HOCKEY ASSOCIATION >>

My Teams:
 No Teams Found >>

My Referee Associations:
 No Ref Associations Found >>

Current Open Leagues (L), Teams (T), Ref Assoc. (R):
 L: GREATER VANCOUVER OLDTIMERS HOCKEY ASSOCIATION
 Continue >>

Legend:
 ■ Open for processing
 ■ Roster complete (league based teams only)
 ■ At CARHA Hockey, pending processing

CARHA HOCKEY

ckey User: DAVE WILLIAMS

Once you have opened your league, please click the + to open folders. You are now able to make the necessary changes. Whether it be player additions, deletions, information updates, etc.

My Leagues

- GREATER VANCOUVER OLDTIMERS HOCKEY ASSOCIATION
 - Add League Contact
 - BOUCHARD, MAURICE
 - JONES, ERIC
 - MCCASKILL, PETER
 - WILLIAMS, DAVE
- League Teams
 - Add Team
 - + CLASSICS OLDTIMERS
 - + CLOVERDALE COWBOYS
 - + DELTA OLDE PUCKER LEGENDS
 - + DELTA SHAKY BLADES
 - + GVOHA 70+
 - + GVOHA 65+

Leagues

Click on the plus sign beside the "My Leagues" folder to expand and show each of the Leagues you select the item you wish to edit.

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** The arrows indicated above, act as both drop down menus providing additional information and refresh buttons which will update the page when you click on them.

Adding new players can be done using the add player screen, which appears when you choose "add player". The following screen will appear. You can also edit players by highlighting their names and making your amendments. Remember to press save for your changes.

WILLIAMS, DAVE

League Teams

- Add Team
- CLASSICS OLDTIMERS
 - Add Team Contact
 - WILLIAMS, DAVE
 - Players
 - Add Player
 - BALDUCCI, MARCO
 - BARKER, GLEN
 - EGELAND, STEVE
 - ESPERANZA, VIC
 - MCCREADIE, TERRY
 - MCGOWEN, RICK
 - MURPHY, DAN

Player (New)

Process Status: OPEN CARHA No: PENDING Season: 2017 PFI

Required Fields *

- * First Name:
- * Last Name:
- * Position Play:
- * Player Type:
- * City:
- * Prov:

Recommended (both if possible)

- DOB: mm/dd/yyyy
- Email:

Optional Fields

- Player Jersey Number:
- Address:
- Country: CANADA Postal Code:
- Phone:
- Work: Ext:
- Cel: Fax:

Current Status: ADD

Delete Save

Team ID: 10-00001117 Modified Date: 08/21/2017 By:

Once registration has been completed, you must highlight the name of the team or league to obtain your total.

**** IMPORTANT: You may make changes to your roster at any time. Incomplete rosters will remain open until you press “complete” or “process”.**

You will move on to the payment screen below. Here you will indicate the method of payment and enter the necessary information.

The screenshot displays a registration form for 'BABY BOOMERS & SERV FINANCIER GF'. The form includes the following information:

- ID: 10-0000438
- Name: BABY BOOMERS & SERV FINANCIER GF
- No. of Players / Officials: Renewed 19, Edited 0, Deleted 1, No Change 0
- No. of Players 19 X \$ 23: \$ 437.00
- No. of Officials 0 X \$ 23: \$ 0.00
- Total Registration Due: \$ 437.00
- Payment Method: [Dropdown Menu]
- If Pay By Credit Card, please complete the following:
 - Card Holders Name: [Text Field]
 - Card Holders Email: [Text Field]
 - Credit Card Number: [Text Field]
 - Expiry Date: Month: [Select Month], Year: [Select Year]
- Submit for Processing button
- Footer: Version: 5.4.5, Pk_ID: 4396, Modified Date, Create Date, By: [User Name], CARHA logo

By using the “Submit for Processing” button, the information will be sent to CARHA Hockey for processing. Registration is complete, and will be available upon completion of processing, which will take approximately 24 hours.

Helpful Hints and Tips to get you registered;

- ✓ Please remember that the + sign next to the headings act as drop down menus as well as refresh buttons.
- ✓ Players can be added using the “Add Player” option found at the top of the players list.
- ✓ Information can be edited. Simply select the player and modify the information in the screen on the right. **Remember to press “Save”.**
- ✓ Players can be removed by selecting the player and choosing the “delete” button at the bottom of the screen on the right.
- ✓ You must highlight the team or league name in order to obtain your balance.
- ✓ All players must be dealt with in order to complete registration.
- ✓ You may leave your page and come back at a later time to make changes. The information you inputted will automatically be saved.